Greater St. Louis Area Council Venturing Officers' Association Constitution and Bylaws Revised August, 2007

Article I. Authority to Organize

The Venturing Officers' Association is granted the authority to organize, and operate under the supervision and administrative authority of the Scout Executive of the Greater St. Louis Area Council, Boy Scouts of America, and to continue to operate and exist as long as long as the Scout Executive, under his sole discretion, finds such operation and existence to be in the best interests of Scouting.

Article II. Mission Statement

The Greater St. Louis Area Council (hereafter referred to as the Council) Venturing Officers' Association (hereafter referred to as VOA) enhances the Venturing program of the Council and its districts by promoting fellowship and leadership through social activities, youth training and recognition of members of the Venturing Program.

Article III. Purposes and Responsibilities

- **A.** Organize, promote, and give leadership to all Council and District Venturing activities, events, and trainings.
- **B.** Participate in and provide opportunities for service.
- C. Promote Venturing camping opportunities, especially the John S. Swift Base.
- **D.** Provide recognition of youth, adults, and units through implementation and promotion of advancement and awards programs.
- E. Provide avenues of communication among Council, District, and Unit leadership.
- **F.** Act as a resource for District and Unit Venturing Programs.
- **G.** Provide youth leadership to the council and district operating committees.

Article IV. Membership

- **A.** The membership of the Council VOA consists of all elected Council Officers, District Officers, and Venturing Unit Officers within the Council. Advisors and Professional Advisors for each of these levels serve as ex-officio members.
- **B.** The membership of each of the District VOA consists of all District VOA Officers and the officers of all units chartered within that district. Advisors and Professional Advisors for the District VOA and Units chartered within the district serve as ex-officio members.

Article V. Organization

There shall be elected VOA officers for the Council and for each District within the Council.

Article VI. Council VOA Leadership

A. Eligibility for Office

- 1. At the time of election, be a registered youth member in a Venturing Unit chartered within the Council, and retain membership with a unit throughout term of the office.
- 2. Willing and able to fulfill all responsibilities of elected position, including ability to attend all meetings that the office is responsible to attend.
- **3.** Present at the time of election.

B. Council VOA Officers

1. The Council VOA Officers serve as the leaders of the Council VOA. They carry out the responsibilities of the VOA as is needed at the Council level. They also give leadership and set goals for the District VOAs to fulfill the responsibilities of the VOA within the District.

2. Council VOA President

- **a)** The Council VOA President shall ensure the responsibilities of the Council VOA are carried out through leadership of the Council and District VOAs.
- b) To be eligible for the office of President, a youth member must have been an elected officer of the Council VOA, a District VOA, or a Venturing Unit charted within Council.
- c) Roles and Responsibilities
 - i) Preside at all meetings of the General VOA Membership and the Council VOA Cabinet.
 - ii) Appoint and if necessary, remove all chairpersons of all standing and ad-hoc committees.
 - **iii)** With the advice of the Council Advisors, create agendas for all General Membership and Council VOA Cabinet meetings to be distributed before the meeting.
 - iv) Represent the VOA as a member of the Council Activities Committee.
 - v) Work as a mentor and resource to all District VOA Presidents to ensure the smooth operation of the VOA within districts.

- 3. Council VOA Vice President of Administration
 - a) The Council VOA Vice President of Administration shall serve as the Council VOA Officer primarily responsible for the administrative responsibilities of the VOA.
 - **b)** Roles/Responsibilities
 - i) Preside at all meetings of the General VOA Membership and the Council VOA Cabinet if the Council VOA President cannot be present.
 - ii) Serve as chair of the Council VOA Recognition committee.
 - iii) Serve as chair of the Council VOA Training committee.
 - iv) Work as a resource and give leadership to District VOA Vice President of Administration to ensure the District VOAs fulfill the administrative responsibilities of the VOA.
 - v) Perform other duties as assigned by the Council VOA President.
- **4.** Council VOA Vice President of Program
 - **a)** The Council VOA Vice President of Program shall serve as the Council VOA Officer primarily responsible for the program of the VOA.
 - b) The Council VOA Vice President of Program shall have the following specific duties:
 - i) Preside at all meetings of the General VOA Membership and the Council VOA Cabinet if the Council VOA President and Council VOA Vice President of Administration cannot be present.
 - ii) Serve as chair of the Council VOA Service Committee.
 - iii) Serve as chair of the Council VOA Camping Opportunities Committee.
 - iv) Serve as the chair or member of every activity and event committee of the Council VOA.
 - v) Work as a resource and give leadership to District VOA Vice President of Program to ensure the District VOAs fulfill the program responsibilities of the VOA.
 - vi) Perform other duties as assigned by the Council VOA President.

- 5. Council VOA Vice President of Communication
 - a) The Council VOA Vice President of Program shall serve as the Council VOA Officer primarily responsible for VOA communication, both internal and external.
 - **b)** Roles/Responsibilities
 - i) Preside at all meetings of the General Membership and the Council VOA Cabinet if the Council VOA President, Council VOA Vice President of Administration, and Council VOA Vice President of Program cannot be present.
 - ii) Maintain a contact list of all council and district officers and advisors. This list shall include name, office, phone number, address, email address, and other information deemed pertinent. This list is to be created and distributed by the first meeting of the Council VOA Cabinet following the election of officers and updated as necessary following.
 - iii) Coordinate with District Officers to create and maintain a list of unit officers and advisors within the Council, including name, office, phone number, address, email address, unit election date(s), and other information deemed pertinent. District Officers shall be given a list of Venturing Units and Advisors at the Council and District VOA Officers Training Weekend in order to maintain this list. The Council VOA VP of Communication will create a process to receive updates from the District VOA Officers in order to maintain an up to date list within the Council.
 - **iv)** Ensure that a VOA website, publicizing VOA events, activities, initiatives, and other VOA information is created and maintained with up to date information.
 - v) Coordinate the publishing within Council newsletters of Council VOA events, activities, and initiatives.
 - vi) Take minutes of Council VOA Cabinet meetings and General VOA Membership meetings. These minutes shall be distributed to the members of the Council VOA Cabinet and made available to members of the VOA within a reasonable amount of time following the meeting.
 - vii) Ensure all meeting notifications of the Council VOA Cabinet and Council VOA activities and events are received by VOA members in a timely manner. This may be done by setting deadlines for committees to have mailings sent out and information published on the VOA website.
 - viii) Work as a resource and give leadership to District VOA Vice President of Communication to ensure the District VOAs fulfill the communication responsibilities of the VOA.
 - ix) Perform other duties as assigned by the Council VOA President.

C. Advisors

1. Council VOA Advisor

- a) The Council Activities Committee shall appoint an Advisor to the Council VOA on a three-year term coinciding with the term of Council VOA Officers.
- b) The Council VOA Advisor shall have the following responsibilities:
 - i) Work with the elected Council VOA Officers to ensure the responsibilities of the VOA are fulfilled.
 - ii) Serve as a member of the Council Activities Committee.
 - iii) Serve as an ex-officio member of the Council VOA Cabinet
 - iv) With the Council VOA Professional Advisor, coordinate the Council and District VOA Officers training to be held within one month of the election of Council and District VOA Officers.
 - v) Appoint all Associate Advisors for Council VOA operating committees.
 - vi) Work as a resource and give leadership to District VOA advisors to ensure smooth operation of a District VOA in each district within Council.

2. Council VOA Professional Advisor

- a) The Scout Executive of Council shall appoint a member of the Professional Scouting Staff to serve as Professional Advisor to the Council VOA.
- **b)** The Professional Advisor shall have the following responsibilities:
 - i) Work with the elected Council VOA Officers and the District VOA Advisor to ensure the responsibilities of the VOA are fulfilled.
 - ii) Serve as an ex-officio member of the Council VOA Cabinet.
 - **iii)** With the Council VOA Advisor, coordinate the Council and District VOA Officers training to be held within one month of the election of Council and District Officers.
 - iv) Ensure a member of the Professional Scouting Staff is available to work with all activities, events, and meetings of the Council VOA that require a Professional Advisor.
 - v) Work with other District Executives/Directors to ensure an active VOA in each district within the Council. Ensure that the other District Executives/Directors are aware of Professional responsibilities within and for the VOA.

Article VII. District VOA Leadership

A. District VOA Officers

- 1. Requirements for District VOA Office
 - a) District VOA members must be registered youth members in a Unit chartered within the district they are seeking to be elected from, and must remain registered with a unit chartered within the district for the entire term of office.
 - **b)** District VOAs may set other standards for eligibility for office with the approval of the District VOA Advisor and District VOA Professional Advisor.
 - c) A Council VOA Officer may not also hold a District VOA Office.
- 2. There shall be four District VOA Officers who will serve as members of the Council VOA Cabinet
 - a) District VOA President
 - i) The District VOA President shall ensure the responsibilities of the District VOA are carried out through leadership of the District VOA including unit officers.
 - ii) Roles/Responsibilities
 - a) Preside at all meetings of the District VOA.
 - b) With the advice of District VOA Advisors prepare agendas for District VOA meetings.
 - c) Represent the District VOA at the Council VOA Cabinet and Council VOA General Meetings.
 - d) Provide leadership and aid to the Council VOA for Council activities and events when requested.
 - e) Appoint, and if necessary, remove chairs of District VOA activities and events.
 - f) Represent the District VOA as a member of the District Activities Committee.

b) District VOA Vice-President of Administration

- i) The District VOA Vice President of Administration shall serve to ensure the administrative responsibilities of the District VOA are fulfilled.
- ii) The District VOA Vice President of Administration shall have the following specific responsibilities:
 - a) Serve as substitute for the District VOA President when he/she is not able to perform his/her duties.
 - b) Represent the District VOA at the Council VOA Cabinet and Council VOA General Meetings.
 - c) Provide leadership and aid to the Council VOA for Council activities and events when requested.
 - d) Organize and aid in trainings for District unit officers, in accordance with the training guidelines provided by the Council VOA Training Committee.
 - e) Perform other duties as assigned by the District VOA President.
- c) District VOA Vice-President of Program
 - i) The District VOA Vice President of Program shall serve to ensure the program responsibilities of the District VOA are fulfilled.
 - ii) The District VOA Vice President of Program shall have the following specific responsibilities:
 - a) Represent the District VOA at the Council VOA Cabinet and Council VOA General Meetings.
 - b) Provide leadership and aid to the Council VOA for Council activities and events when requested.
 - c) Work to provide service opportunities to units within the District, possibly in conjunction with the Council VOA.
 - d) Work to promote camping opportunities to units within the District, possibly in conjunction with the Council VOA, specifically the John S. Swift Base.
 - e) Work with others in the District to provide for and promote at least one District VOA activity or event annually.
 - f) Promote to unit members the programs of the Council VOA.
 - g) Perform other duties as assigned by the District VOA President.

- d) District VOA Vice-President of Communication
 - i) The District VOA Vice-President of Communication shall serve to ensure the communication responsibilities of the District VOA are fulfilled.
 - ii) The District VOA Vice-President of Communication shall have the following specific responsibilities:
 - a) Represent the District VOA at the Council VOA Cabinet and Council VOA General Meetings.
 - b) Provide leadership and aid to the Council VOA for Council activities and events when requested.
 - c) Maintain a contact list of unit officers and advisors within the District, including name, office, phone number, address, email address, unit election date(s), and other information deemed pertinent. District Officers shall be given a list of Venturing Units and Advisors at the Council and District VOA Officers Training Weekend in order to maintain this list.
 - d) If the District VOA maintains a website, serve as the responsible officer for this website.
 - e) Take minutes of all District VOA meetings and make them available to units as requested by unit officers.
 - f) Ensure all notifications of the District VOA meetings, activities, and events are received by VOA members in a timely manner. This may be done by setting deadlines for committees to have mailings sent out.
 - g) Perform other duties as assigned by the District VOA President.
- **3.** District VOAs, with the approval of the District VOA Advisor and District VOA Professional Advisor, may elect additional officers. These officers shall serve as ex-officio members of the Council VOA Cabinet.

B. District VOA Advisors

1. District VOA Advisor

- a) The District Activities Committee shall appoint an Advisor to the District VOA on a three-year term coinciding with the term of District VOA Officers.
- **b)** The District VOA Advisor shall have the following responsibilities:
 - i) Work with the elected District VOA Officers to ensure the responsibilities of the District VOA are fulfilled
 - **ii)** Provide leadership and aid to the Council VOA for Council activities and events when requested.
 - iii) Serve as a member of the District Activities Committee.
 - iv) Represent the District VOA at the Council VOA Cabinet and Council VOA General Meetings.
 - v) Appoint all Associate Advisors for District VOA events, activities, and committees, and work for the success of these committees.
 - vi) Work with the District Training Committee to promote training opportunities for unit officers.

2. District VOA Professional Advisor

- **a)** A member of the Professional Scouting Staff for the District shall serve as the Professional Advisor for the District VOA.
- b) The District VOA Professional Advisor shall have the following specific responsibilities:
 - i) Work with the elected District VOA officers and Advisor to ensure that the responsibilities of the District VOA are fulfilled.
 - ii) With the District VOA Advisor, ensure that District VOA Elections are held at the Fall Fun Rally.
 - iii) Support the District VOA events, activities, and trainings when the aid of a Professional Staff member is needed, especially when arrangements of a financial nature are needed.

Article VIII. Election of Officers

- **A.** The Council VOA shall use the following procedure to elect officers.
 - 1. The election of Council VOA Officers shall occur at the Fall Fun Rally.
 - **2.** Written nominations for officers shall be taken prior to the election in a process to be determined by the Council VOA Cabinet.
 - **3.** The immediate-past Council VOA President, or other suitable individual who is not running for office, shall emcee the election.
 - **4.** Every unit in attendance is entitled to three (3) votes for each of the elected positions to be decided in a caucus of the unit youth members in attendance.
 - 5. Upon entry to the area for elections, a representative for each crew shall be issued 8 (eight) sets of three (3) ballots each. This number is adequate for up to two votes per each Council VOA Office. Each ballot set shall be a unique color, clearly indicating which office the ballots are for.
 - **6.** Council VOA Officers shall be elected by a majority of votes cast, with a run-off election, if necessary.
 - 7. Beginning with the Council VOA President, and repeating for each office, the election procedure shall be:
 - a) If there have been any nominations received prior to the election, the emcee of the elections shall announce them and ask those nominated to step forward if they accept the nomination.
 - b) The emcee shall then ask for any nominations from the floor. Every nomination must be made and seconded by a youth member, and accepted by the nominated. Upon accepting, the nominee is asked to step forward.
 - **c)** Each nominee must sign a statement that they understand the responsibilities of their position before proceeding.
 - **d)** When an appropriate number of nominations have been made, the emcee will ask for any remaining nominations. If none are received, the emcee shall close the floor for nominations.
 - e) In the order that nominations were received, each candidate shall be given the opportunity to speak as to why they should be elected for no more than three (3) minutes.
 - f) After all the candidates have been given the opportunity to speak, the emcee shall ask for the units in attendance to vote. Each unit shall hold a caucus of youth members to determine how their votes shall be cast. When the votes have been determined the ballots shall be turned in to those counting.
 - **g)** The Council VOA Advisor, Council Professional VOA Advisor and their designees, including at least one youth member, shall count the ballots.
 - h) If no majority for one candidate is received, the emcee shall announce the two candidates who received the most votes and call for a runoff election between these two candidates, following the same procedure as noted above. The emcee may choose to allow another set of speeches or to forego these in the interest of time.
 - i) Once a majority vote for an officer has been received, the election results shall be announced. The emcee shall then begin the election process for the next officer. Those candidates that were not elected shall be given the opportunity to run for the next office

8. During elections, if a question of procedure arises that is not specifically addressed in these bylaws, or if a conflict in these bylaws regarding elections is found at a time that a bylaw change cannot be made before upcoming elections, the question shall be decided by the Council VOA Advisor, in consultation with the Council Professional Advisor.

B. District VOA Elections

- 1. District VOAs shall hold elections at the Fall Fun Rally following the Council VOA elections.
- 2. Districts VOAs shall follow a procedure for elections approved by the District VOA Advisor and the District VOA Professional Advisor.
- **3.** District VOA candidates must be made aware of their responsibilities as stated in these bylaws before accepting the nomination to run.
- **4.** District Advisors or their designee shall report the results of the election including complete contact information for all District VOA Officers to the Council VOA Advisor before the end of the Fall Fun Rally.

Article IX. Removal of an Officer

1. Council VOA Officers

- a) Council VOA Officers shall resign their elected position upon missing two Council VOA Cabinet or General Membership meetings without being excused.
 - i) If an officer wishes to be excused from a meeting, a majority vote of the members in attendance at that meeting will excuse them. They are responsible for notifying the presiding officer of the meeting as to why they are not in attendance. The presiding officer will then raise the possibility of excusing the officer at the meeting and call for a vote.
 - ii) If an officer cannot attend a meeting for a personal matter of great importance, the Council VOA Advisor may excuse the officer from this meeting. If the issue is an ongoing one that will interfere with the Officer performing his/her duties the Advisor must recommend that the Officer resign.
- **b)** Council VOA Officers shall resign their elected position upon the request of any two (2) of the following parties: Council VOA Advisor, Council Professional Advisor, Council Activities Committee, or Council Scout Executive.

2. District VOA Officers

- a) District VOA Officers shall resign their elected position if they can no longer fulfill the duties of their position.
- b) District VOA Officers shall resign their elected position upon the request of any two (2) of the following parities: District VOA Advisor, District Professional Advisor, District Activities Committee, Council Scout Executive, or District Commissioner.

Article X. Replacement of an Officer

A. Council VOA Officers

- 1. In the event a vacancy arises in the term of any Council VOA Officer, except the Council VOA President, the Council VOA President shall name a replacement officer with the consent of the Council VOA Advisor, within 1 month of notification of vacancy. If the Council VOA President does not, this duty shall fall to the next Council VOA Officer in the order of succession.
- 2. In the event of a vacancy in the office of Council VOA President, the Council VOA Vice President of Administration shall become the Council VOA President, and fill the position of Council VOA President of Administration as noted previously.

B. District VOA Officers

- 1. In the event a vacancy arises in the term of any District VOA Officer, except the District VOA President, the District VOA President shall name a replacement officer with the consent of the District VOA Advisor.
- 2. In the event of a vacancy in the office of District VOA President, the District VOA Vice President of Administration shall become the District VOA President, and fill the position of District VOA President of Administration as noted previously.

Article XI. Operating Committees

- **A.** Operating committees shall consist of:
 - 1. A Chair appointed by the President of the Council VOA or District VOA, who may also be a VOA Officer.
 - 2. An Officer of the VOA at the level of the committee, i.e., a Council Committee would have a Council VOA Officer. If the chair of the committee is an officer, an additional one need not be part of the committee.
 - 3. An Advisor appointed by the Advisor of the Council or District.
 - **4.** In some cases a Professional Advisor to be appointed by the Scout Executive or his/her designee.
 - 5. Members of the VOA, who must be approved by the chair of the committee.
- **B.** There shall be permanent standing operating committees for the Council VOA. These committees must be formed within one month of the election of the Council VOA Officers.
 - Training The VOA Training committee will coordinate and conduct Venturing youth trainings
 at the Council level. Will work with the Council Training Committee when appropriate. The
 VOA Training committee will evaluate annually which trainings shall be held by the Council
 VOA and District VOAs and distribute this guideline to the Council VOA Cabinet at the March
 meeting.
 - 2. Service The VOA Service committee will coordinate and conduct opportunities for service within the VOA. These may include both service within Scouting and in the community, such as Scouting for Food.
 - **3.** Camping Opportunities The VOA Camping Opportunities committee will promote Venturing Camping opportunities. These should include High Adventure programs available to Venturers. Specifically, the use of the John S. Swift Base should be promoted to Venturing units within Council on an ongoing basis throughout the year.
 - 4. Recognition The Recognition Committee promotes the recognition available to Venturers including, but not limited to, the Venturing Leadership Award, Venturing Advancements, and Sea Scout Ranks. If these awards require a committee to decide receipt of the award, this shall be a subcommittee of the Recognition Committee. The Recognition Committee shall be responsible for an annual activity to recognize those receiving Venturing Recognitions within Council. They shall promote, plan, execute the activity, and report back to the Council VOA Cabinet at the end of the activity.
 - **5.** There shall be a standing committee for each activity and event of the Council VOA to plan, promote, execute the activity or event, and report back to the Council VOA Cabinet at the end of the activity or event.
- C. A temporary ad hoc committee may be formed by a simple majority vote of the Council VOA Cabinet or District VOA. The committee will expire with the term of the officers creating the committee.

Article XII. Meetings

A. Council VOA Cabinet

- A meeting of the Council VOA Cabinet shall consist of the Council VOA Officers, District VOA
 Officers, chairs of council standing and ad-hoc committees, and ex-officio advisors of these
 officers.
- 2. Meetings of the Council VOA Cabinet are open to all members of Council Venturing Units.
- 3. The Council VOA Cabinet shall have six regularly scheduled meetings:
 - a) The Council and District VOA Training Weekend to be held within one month following the election of officers
 - b) The fourth Monday of November, January, March, May, and August.
 - c) If any of these meetings conflict with a national or religious holiday or scheduled event or activity on the Council calendar, these dates my be moved to a near date by a majority vote of the VOA Cabinet, provided adequate notification of the change in date can be provided.
- **4.** The President of the Council VOA may call a special meeting of the Council VOA Cabinet with:
 - a) Approval of the Council Advisor and Council Professional Advisor.
 - **b)** Notice of at least twenty-one (21) days prior to the meeting being mailed to all members of the Council VOA Cabinet
- **5.** Notifications of all meetings shall be given at the earliest possible date to all members of the Council VOA Cabinet. All meetings should be publicized in appropriate Council publications and on the VOA website.
- **6.** Minutes of all Council VOA Cabinet meetings should be distributed to members of the Council VOA Cabinet following meetings, and published on the VOA website. The publication of these minutes are subject to the review and approval of the Council VOA Advisor.

B. District VOA

- 1. A meeting of a District VOA shall consist of District VOA Officers, Officers of Units chartered within the district, and ex-officio advisors of these officers.
- 2. District VOA meetings are open to all members of Venturing units chartered within that district.
- **3.** Every District VOA shall hold at least four (4) meetings annually.
- **4.** District VOA meetings shall be scheduled by the District VOA Officers in conjunction with the District VOA Advisors and the District Activities Committee.

C. General VOA Membership

- 1. A General VOA Membership meeting shall consist of all Council and District VOA officers, all officers of Venturing Units within the Council, and ex-officio advisors of these officers.
- 2. General VOA Membership meetings shall be open to all members of Council Venturing Units.
- **3.** There shall be a General VOA Membership meeting at all Council VOA activities and events at the discretion of the Council VOA President and Advisor.

Article XIII. Activities and Events

A. Council Activities and Events

- 1. There shall be one Council event (multiple day, overnight programs) scheduled annually in the fall of the year to be titled the Fall Fun Rally.
- 2. There shall be between two and three Council activities (short-term, single day programs, usually not overnight) to be scheduled annually by the Council VOA Cabinet at the January meeting previous to the program year in which they will be held.

B. District Activities and Events

- 1. Every District VOA shall hold at least one District activity (short-term, single day programs, not overnight) or event (multiple day, overnight programs).
- 2. A District VOA may only hold one event, unless prior approval from the Council Activities Committee has been attained. Requests for such variances must be approved at the April meeting of the Activities Committee prior to the event.

Article XIV. Policies and Finance

- **A.** The Rules and Regulations and program manuals of the Boy Scouts of America and the Policies and Procedures of the Council guide the Venturing program and the VOA. No action of the VOA may be contrary to this guidance.
- **B.** All activity or funds of the VOA shall be handled through the Council's offices, in accordance with the Council's accounting procedures. The VOA shall not keep separate accounts or treasuries. All financial obligations of the VOA shall be settled through the Council's offices. No funds shall be collected or expended without an approved budget. Moneys shall not be carried over years or from one event to another.

Article XV. Non-Specified Matters

Matters not specifically stated or clarified in these bylaws are left to the Council VOA Cabinet, to be decided by majority vote of those present at a meeting of the Council VOA Cabinet.

Article XVI. Bylaw Revision

A. Amendments

- 1. Amendments to these bylaws shall be presented in writing to the Council VOA Cabinet at a regularly scheduled meeting by any officer of the Council VOA Cabinet. The Council VOA President or other presiding officer shall officiate the discussion of the proposed amendment. There shall not be a vote on this amendment at this meeting.
- 2. At the next scheduled meeting of the Council VOA Cabinet, the officer presenting the proposed amendment shall once again present their proposed amendment. After a period of discussion, the Council VOA President or other presiding officer shall call for a vote.
- **3.** A roll-call vote shall be taken with each voting member of the Council VOA Cabinet voting yes or no on the amendment. The amendment must receive the votes of at least 2/3 of the voting members present to be adopted.
- **4.** Following the passage of an amendment, the Council VOA Vice-President of Administration shall update the bylaws and distribute a copy of the revised bylaws to each of the Council VOA Cabinet members.
- **5.** All amendments are subject to the approval of the Scout Executive. The amendment shall have no force until it is so approved.

Adoption and Revision History:

- Approved unanimously by the Council VOA Bylaw Committee July 24, 2006. (Eric Mircsov, Chair)
- Approved by Scout Executive/CEO John Primrose August 2, 2006.
- Amendments to VIII.A.6 (changing 'majority vote of those present' to 'votes cast'), VIII.A.8 (section added), X.A.1 (adding 'within 1 month...'), XIII.A.2 (changing 'March to 'January'), XII.A.3c (section added), proposed May 21, 2007, passed by Council VOA Cabinet August 2007, and approved by Scout Executive/CEO John Primrose on ______.